

## FOOD & ALCOHOL POLICY



Questions? Please contact Mr. Jeff Boucher, the Foundation Park Conservancy's Food and Beverage Manager, at 740-501-5325. For reservations, contact Carrie Hyman, Event Coordinator, at 740-501-9293.

### Applies to all rented facilities:

- There will be one Foundation Park Conservancy staff member on-site for every rental event, at every facility, the duration of the event.
- We will only have security at the client's request and at a cost to the client.

### About our fees:

- Foundation Park Conservancy charges a nominal fee for both food and alcohol at your event to offset the organization's annual cost for a food and liquor license in addition to the cost for preparing and cleaning the facilities after your event where food/drink have been served.

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## SCHNORMEIER EVENT CENTER

### FOOD

- There is a nonrefundable \$100 fee to bring in your own food (potluck, etc.) for your event, provided you are not selling the food.
- If you are selling food at your event, the food should be prepared in a licensed kitchen (many churches have licensed kitchens). If you are looking for a licensed caterer, restaurant, or food truck, the Knox County Health Department has a list of all current, in-good-standing licensed entities in Knox County.
- If you are selling food at your event (for other than a non-suggested donation amount), Foundation Park Conservancy will receive 15% of sales.

### ALCOHOL

- There is a nonrefundable \$75 fee to have alcohol at your event.
- Any event—private or public—that is serving alcohol must go through Foundation Park Conservancy's Food and Beverage Manager, Mr. Jeff Boucher. This includes any serving staff.
- Sunday alcohol is prohibited, unless we know two months in advance and the client is willing to pay for an F-permit. Details must be worked out with the Food and Beverage Manager.
- If anyone is found with alcohol at Schnormeier Event Center or the Community Foundation Pavilion for an event that did not go through the proper channels, they will receive one warning to remove the alcohol. If they do not comply, the police department will be notified immediately for open container violations.

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## COMMUNITY FOUNDATION PAVILION

### FOOD

- There is a nonrefundable fee to bring in your own food (potluck, etc.) for your event, provided you are not selling the food.
  - \$25 for an event with up to 50 people

- \$50 for an event with more than 50 people
- If you are selling food at your event, the food should be prepared in a licensed kitchen (many churches have licensed kitchens). If you are looking for a licensed caterer, restaurant, or food truck, the Knox County Health Department has a list of all current, in-good-standing licensed entities in Knox County.
- If you are selling food at your event (for other than a non-suggested donation amount), Foundation Park Conservancy will receive 15% of sales.

#### **ALCOHOL**

- There is a nonrefundable \$75 fee to have alcohol at your event.
- Any event—private or public—that is serving alcohol must go through Foundation Park Conservancy’s Food and Beverage Manager, Mr. Jeff Boucher. This includes any serving staff.
- Sunday alcohol is prohibited, unless we know two months in advance and the client is willing to pay for an F-permit. Details must be worked out with the Food and Beverage Manager.
- If anyone is found with alcohol at Schnormeier Event Center or the Community Foundation Pavilion for an event that did not go through the proper channels, they will receive one warning to remove the alcohol. If they do not comply, the police department will be notified immediately for open container violations.

### **B&O DEPOT / CA&C DEPOT / URTON CLOCK HOUSE**

#### **FOOD**

- You may bring in your own food (potluck, etc.) to these venues without an extra charge.
- If you are selling food at your event (for other than a non-suggested donation amount), Foundation Park Conservancy will receive 15% of sales.

#### **ALCOHOL**

- Alcohol (beer and wine only) is allowed in its original, sealed container.
- This may be provided by the client or arrangements may be made through Foundation Park Conservancy’s Food and Beverage Manager, Mr. Jeff Boucher.
- A bartender may "re-cork" wine and it would still be approved according to Ohio Law.

### **PICNIC PAVILIONS**

#### **FOOD**

- You may bring in your own food (potluck, etc.) to these venues without an extra charge.
- If you are selling food at your event (for other than a non-suggested donation amount), Foundation Park Conservancy will receive 15% of sales.

#### **ALCOHOL**

- No alcohol is allowed in any of the picnic pavilions at Ariel-Foundation Park.
- If anyone is found with alcohol at a picnic pavilion, they will receive one warning to remove the alcohol. If they do not comply, the police department will be notified immediately for open container violations.